



# Wesley Kindergarten Enrichment Program



## 2018-2019 Registration



**Wesley's Kindergarten Enrichment Program provides an outstanding and challenging educationally enriched program for District #34 Kindergartners**

**OPEN REGISTRATION FOR NEW FAMILIES  
WILL BEGIN FEBRUARY 12, 2018**

Note: District 34 Kindergarten Registration is February 15, 2018

### Priority Registration Schedules:

Current Wesley Preschoolers: Begins January 12, 2018

Current Wesley Families: Begins January 22, 2018

Former Non-Current Wesley Families Begins: February 5, 2018

New Families: Begins February 12, 2018

Registration runs on a first come first served basis for all registrants. Spaces are limited.

### **\*\*\*FLEXIBLE SCHEDULE OPTIONS\*\*\***

#### **5, 4, 3, or 2 Days Per Week Options**

8:45 a.m. – 12:45 p.m.

8:45 a.m. – 12:45 p.m. w/ 3:30 – 6:00 p.m.

11:30 a.m. - 6:00 p.m.

11:30 a.m. - 3:30 p.m.

3:30 p.m. – 6:00 p.m.

ALSO: 6:45 a.m. - 8:55 a.m. is available for all of the options above



FOR QUESTIONS, PLEASE CONTACT: JENNIFER QUINTAS, SCHOOL AGE DIRECTOR  
at 1-847-729-0184 or email @ [jquintas@wesleyccc.com](mailto:jquintas@wesleyccc.com)

## 2018-2019 Wesley Kindergarten Enrichment Program

Wesley Child Care Center offers a great supplemental kindergarten program for children enrolled in Glenview District #34 Kindergarten. Whether your child is in A.M. or P.M. Kindergarten, Wesley can provide a program to extend and enrich his/her kindergarten day.

### Location:

Wesley Kindergarten Enrichment Program will be held at Pleasant Ridge School, a Glenview District #34 School, located at 1730 Sunset Ridge Road.

### Hours:

Wesley can provide programming for Kindergartners from 6:45 a.m. – 6:00 p.m. depending on your child's District #34 school schedule and your personal needs. See Schedule & Fee Options page.

### Before School Program:

The Before School Program operates from 6:45 a.m. – 8:55 a.m.

### **For P.M. District Kindergartners who need Before School Care:**

Wesley runs a Before School Program at the Wesley Kindergarten Enrichment site at Pleasant Ridge School.

### **For A.M. District Kindergartners who need Before School Care:**

Wesley runs a Before School Program at your child's District #34 home school (Henking, Lyon, or Westbrook).

***We encourage interested families to register for the Wesley Kindergarten Enrichment Program as soon as possible, as spaces are limited. Open enrollment for new Wesley families begins February 12, 2018.***

***Only current or previous Wesley Families' registration will be accepted before February 12. New registration for new families received before February 12 will be returned to you.***

**Families must register based on District #34's selection of A.M. or P.M. Kindergarten. District #34 Kindergarten Registration is February 15, 2018. Wesley provides a program for both A.M. and P.M. Kindergartners.**



### **Program Overview:**

Kindergartners have so much to learn and at Wesley we believe children learn best through play & social interaction. Children engage in fun and interesting activities to meet the individual physical, emotional, and educational needs of each child. Activities are planned through weekly themes. Themes may include Dinosaurs, authors such as Eric Carle, The Solar System, Community Helpers, Shapes & Colors, Insects, The Alphabet, and Our Neighborhood. Daily activities focus on reinforcing kindergarten skills through all areas of the curriculum. Large group activities are alternated with free play through our child-friendly learning centers. Learning centers include writing, science & math, computers, art, dramatic play, games, listening, reading, sensory, and a block area. Large motor, outside time, and/or gym time is also incorporated into the day.

**CHECK OUT OUR WEBSITE AT [WWW.WESLEYCCC.COM](http://WWW.WESLEYCCC.COM)**



### **Teachers:**

Each classroom is staffed with an experienced Teacher and Teacher's Assistant. Our teachers hold an elementary education or early childhood education degrees. Our assistants have previous child-related work experience and have taken courses in education and may also have education degrees. Each program has a maximum daily class-size of 21 per day. Our enthusiastic teachers & assistants provide children with a safe and caring learning environment.



### **Tuition:**

See the attached fee schedule. Bills are handed out each Monday. Tuition payment is due by Wednesday 6:00 p.m. of each week for the current week. Checks, Credit Cards, and advance payment accepted. Tuition remains the same and is charged for all weeks of the school year whether in attendance or not, including winter and spring break since we are still running programs during this time. Families may take up to two weeks of vacation during the school year and pay ½ their regular tuition rate. (See fees and payment information sheet)



### **Meals:**

Lunch will be provided by District #34's Food Service. The fee for lunch is included in your tuition. Several lunch choices are offered daily. Dependent upon your child's schedule; a nutritious breakfast, morning and afternoon snack are also provided and included in your tuition.



### **Transportation:**

Kindergartners will be bussed to and from Wesley's Kindergarten Enrichment Program by District #34's contracted busses. **Please note: if you attend Wesley Kdg part-time (meaning not every day), the school district may not allow a child to ride two different routes.** Bus service registration is done through your child's home school. **Families may be required to pay the District #34 bus fee and will be billed by the school district.** For further bussing information, contact the District #34 Administration Office at 1-847-998-5000.

**CHECK OUT OUR WEBSITE AT [WWW.WESLEYCCC.COM](http://WWW.WESLEYCCC.COM)**



### **Dayz Off Camp Program:**

Wesley offers our kindergarten families a Dayz Off Camp Program for all children on days when District #34 Schools are not in session including winter and spring break. Kindergartners participate in a variety of interesting and challenging activities. Exciting fun-filled fieldtrips may also be scheduled. This program is located at Wesley's mainsite, 727 Harlem Avenue in Glenview.

- The cost for this day is included in your regular tuition fee for Full Time Wesley Kindergartners. Full-time children are considered those children who are scheduled to attend Wesley 6 or more hours per day M-F.
- Children NOT scheduled for full time but are regularly scheduled for 6 or more hours per day will pay an additional fee of \$30 if you attend a "Dayz off Camp" on your non-scheduled day.
- Children NOT scheduled for full time and are regularly scheduled for less than 6 hours per day will pay an additional fee of \$20 per day if you attend a "Dayz off Camp" on a regularly scheduled day or \$30 if you attend a "Dayz off Camp" on a non-scheduled day.
- *If not attending the Dayz Off Program, your normal weekly tuition applies, and no credit for the unused day will be issued. Weekly tuition remains the same and is charged for all weeks of the school year including winter break and spring break.*
- *Families may take up to two weeks of vacation during the school year and pay ½ their regular tuition rate.*

## **HOW TO REGISTER**

### **REGISTRATION FOR NEW FAMILIES BEGINS FEBRUARY 15, 2018**

To register for Wesley Kindergarten Enrichment Program please: fill out the attached pre-registration form and return it with a non-refundable registration fee of \$75 along with a deposit equal to one week's deposit tuition made payable to Wesley Child Care Center. This deposit will be applied to the last week of Wesley Kindergarten.



Turn in completed registration form and payment to the Wesley Main Office at 727 Harlem Avenue, Glenview, Illinois 60025.  
Deposits are refundable until May 1, 2018.

*Enrollment Packets will be sent out in late June for all accepted and registered children.*

**\*\*\*\*\*REGISTER EARLY! \*\*\*\*\***

***We encourage interested families to register as soon as possible according to the registration dates as spaces are limited and not guaranteed.***

**PLEASE NOTE:** Registration for new families will not be accepted before February 15. New registration of new families received before February 15 will be returned to you.

**FOR QUESTIONS, PLEASE CONTACT: JENNIFER QUINTAS, SCHOOL AGE DIRECTOR  
at 1-847-729-0184 or email @jquintas@wesleyccc.com**

**CHECK OUT OUR WEBSITE AT [WWW.WESLEYCCC.COM](http://WWW.WESLEYCCC.COM)**

## **Schedule Options for: Wesley Kindergarten Enrichment Program**

- ◆ If your child is a **District #34 A.M. Kindergartner**, his/her typical schedule would be:

**6:45-8:55** *(if needed)* Wesley Before School Program at your child's home school (Henking, Lyon, or Westbrook).

**And/Or**

**8:55-11:30** District #34 A.M. Kindergarten at your child's home school (Henking, Lyon, or Westbrook).

**And**

**11:30-3:30 OR 11:30 - 6:00** Bus to Wesley Kindergarten Enrichment Program at Pleasant Ridge School

- .....
- ◆ If your child is a **District #34 P.M. Kindergartner**, his/her typical schedule would be:

**6:45-8:45** *(if needed)* Wesley Before School Program located at Wesley's Kindergarten Enrichment Program site at Pleasant Ridge School

**And/Or**

**8:45-12:45** Wesley Kindergarten Enrichment Program at Pleasant Ridge School

**12:45-3:30** Bus to District #34 P.M. Kindergarten at your child's home school (Henking, Lyon, or Westbrook).

**And if needed**

**3:30-6:00** *(if needed)* **Stay at District #34 home school (Henking, Lyon, or Westbrook) for the Wesley After School Program**



## **A.M. Wesley Kindergarten Enrichment Program Schedule**

6:45 - 9:00 a.m., 8:45 a.m. – 12:45 p.m. & 3:30 – 6:00 p.m.





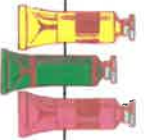
- 6:45 – 9:00**      *(If Needed) Morning Program at Wesley Kdg Site*
- 8:45 – 9:00**      **Arrival/Coloring, Books, and Computers**
- 9:00 -9:45**      **Circle Time (Lesson & Group Activity)**  
***\*\*\*We do ask that all children arrive by 9:00 a.m. so that they can participate in the lesson/activity\*\*\****
- 9:45 – 10:45**      **Centers/Art/A.M. Snack**
- 10:45 - 11:10**      **Circle Time: Weekly Reader, Math, Writer’s Workshop, Etc.**
- 11:15 – 11:30**      **Outside Playtime (inside if inclement weather)**  
**Fri – Show and share, Friday Folders, Etc.**
- 11:45 – 12:15**      **Lunch**
- 12:15 – 12:40**      **Bathrooms & Prepare for Dismissal**
- 12:40**              **Dismissal from Wesley Kdg, Bus to Dist. Kdg. Class**
- 1:00 – 3:30**      **District #34 Kindergarten Class at Home School**
- 3:30**                **Dismissal from District #34 Kindergarten**
- 3:30-6:00**      ***(If Needed) AFTERSCHOOL PROGRAM AT DISTRICT HOME SCHOOL (HENKING, LYON, OR WESTBROOK)***
- 3:30-4:15**      **Arrival/Outside Playground Time/Homework**
- 4:15 – 4:40**      **Bathrooms and P.M. Snack**
- 4:40 – 5:30**      **Art and/or Gym Activities**
- 5:30 – 6:00**      **Choice of Coloring, Games, Legos**

# A.M. KINDERGARTEN LESSON PLAN

Week of: November 10-14

Theme: The Five Senses

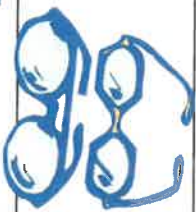
Sample

Monday	Tuesday	Wednesday	Thursday	Friday
 <p>Sight</p>	 <p>Taste</p>	 <p>Smell</p>	 <p>Hearing</p>	 <p>Touch</p>
Smelly Paints	Food collage	Create a Puzzle	Popcorn Observations	Funny Finger Paints
Letter of the week "F"	Sight Words	Weekly Reader	Buddies	Number "5"

Science Center



F i v e S e n s e s K i t e



2nd Circle

Water Table

# Marble Works



## **P.M. Wesley Kindergarten Enrichment Program Schedule**

**11:30 a.m. – 6:00 p.m.**

- 6:45 – 8:55** Morning Program at home school (if needed)
- 8:55- 11:30** District #34 Kindergarten at Home School
- 11:30** Dismissal from Dist. Kdg, bus to Wesley Kdg
- 11:45 – 12:00** Arrival
- 12:15 – 12:45** Lunch (approx. time)
- 12:45** Bathrooms
- 1:00-1:15** Quiet Book Time/Journals
- 1:15-2:00** Circle Time (Calendar, Weather, Lesson, Group Activity)
- 2:00-3:00** Centers Time/Art
- 3:00 -3:30** 2<sup>nd</sup> Circle Time (Weekly Reader, Math, Writing, Etc.)
- 3:30 – 3:50** Snack
- 3:50 – 4:30** Outside &/or Inside Gym Time  
(Organized & Free Play Activities)
- 4:30 – 5:00** Story Time/Activity Time/Inside Organized Gym Time
- 5:00-6:00** Centers (books, coloring, games, computers)

**Kindergarten**



Sample

# P.M. Kindergarten Lesson Plan

Week of: **September 29-October 3** Theme: **Eric Carle**

	Monday	Tuesday	Wednesday	Thursday	Friday
Circle Time	Have You Seen My Cat?	Hello Red Fox	Draw Me a Star	The Mixed Up Chameleon	1,2,3 to the Zoon
Art	Our Eric Carle Book	Our Eric Carle Book	Our Eric Carle Book	Our Eric Carle Book	Our Eric Carle Book
2 <sup>nd</sup> Circle	Letter O	Weekly Reader	Calendars	Show-N-Share	Journals
Gym Time	<b>Playground Time</b>				
Science Center	<b>Magnets</b>				
Water/Sensory Table	<b>Beans, Beans, Beans</b>				

# **2018-2019 SCHOOL YEAR SCHEDULE OPTIONS & WEEKLY TUITION FEES**

**\*\*\*SAME RATES AS 2017/18 SCHOOL YEAR\*\*\***

**Weekly Tuition is due by each Wednesday 6:00 PM**

**► KDG Tuition A:**

**District #34 A.M. Kindergartners who attend Wesley 11:30 A.M. - 6:00 P.M.**

5 days	\$278.00 per week
4 days	\$249.00
3 days	\$223.00
2 days	\$167.00

**► KDG Tuition B:**

**District #34 A.M. Kindergartners who attend Wesley 6:45-8:55 A.M. & 11:30-6:00 P.M.**

5 days	\$327.00 per week
4 days	\$294.00
3 days	\$261.00
2 days	\$196.00

**► KDG Tuition C:**

**District #34 P.M. Kindergartners who attend Wesley 8:45 A.M.-12:45 P.M. & 3:30-6:00 P.M.**

5 days	\$278.00 per week
4 days	\$249.00
3 days	\$223.00
2 days	\$167.00

**► KDG Tuition D:**

**District #34 P.M. Kindergartners who attend Wesley 6:45-8:45 A.M. & 8:45 A.M.-12:45 P.M. & 3:30-6:00 P.M.**

5 days	\$327.00 per week
4 days	\$294.00
3 days	\$261.00
2 days	\$196.00

**► KDG Tuition E:**

**District #34 P.M. Kindergartners who attend Wesley 8:45 A.M.-12:45 P.M. ONLY.**

5 days	\$223.00 per week
4 days	\$199.00
3 days	\$178.00
2 days	\$131.00

**► KDG Tuition F:**

**District #34 P.M. Kindergartners who attend Wesley 6:45-8:45 A.M. & 8:45 A.M. -12:45 P.M.**

5 days	\$269.00 per week
4 days	\$243.00
3 days	\$215.00
2 days	\$162.00

**► KDG Tuition H:**

**District #34 A.M. Kindergartners who attend Wesley 11:30 A.M.-3:30 P.M. ONLY.**

5 days	\$223.00 per week
4 days	\$199.00
3 days	\$178.00
2 days	\$131.00

**► KDG Tuition I:**

**District 34 A.M. KDG who attend Wesley 6:45-8:55 A.M. & 11:30 A.M. -3:30 P.M.**

5 days	\$269.00 per week
4 days	\$243.00
3 days	\$215.00
2 days	\$162.00

Tuition remains the same and is charged for all weeks of the school year whether in attendance or not, including winter and spring break since we have programs running during this time.

## FEES AND PAYMENT INFORMATION

### **New & Returning Child Registration Fee**

\$75.00

#### **DEPOSITS**

In addition to a non-refundable fee for registration, a deposit equal to one week's for Kindergarten and School Age Summer Camp and one month's for before/after school. The registration fee and deposit fee is due upon enrollment. This deposit is applied toward your last week in the program for Kindergarten and last month for before/after school. One month's notice is necessary should your child drop from the program so this deposit can be credited to your account. There will be no deposit refunds for families neglecting to give a one month's notice of withdrawal of the program notice. The first weekly/monthly tuition payment for Kindergarten/Before/After school tuition is due when service begins.

#### **INVOICES**

Invoices are handed out each Monday for Preschool, **Kindergarten**, and **School Age Summer Camp**. Invoices are handed out the 1<sup>st</sup> of the month for **Before/After School** grades 1-5. This will include the tuition for the current week/month and payments from the previous week/month. Tuition is due each Wednesday by 6 p.m. for the current week's tuition for Preschool, **Kindergarten**, and **School Age Summer Camp**. Tuition is due the 5<sup>th</sup> of the month for **Before/After School** grades 1-5. Regular Kindergarten tuition is due each week; including Dist. 34 winter and spring break (we run our programs during this time). A \$10.00 late fee will be applied to your account if payment is not received on time. Advanced payment can be made for longer periods if desired. Non-payment of tuition for more than two weeks may result in dismissal from the program.

Tuition payments must be made by check, money order, and/or credit card. Credit card payments may be made in person or on line through our website. To pay in person, stop by the Wesley main site office daily between the hours of 8:00 a.m. and 2:00 p.m. or 3:15 – 6:00 pm. We accept Visa, Master Card, and Discover Card. Please write your child's name on the front of your check/money order to ensure credit to the correct account. Payments may be delivered to the locked box outside the **Wesley** office or mailed to the office at **727 Harlem Ave. Glenview, IL 60025**. A locked payment box is located on the wall outside the **WCCC** office door. For security purposes, checks will not be accepted at Kindergarten, Before/After School, or Summer Camp.

**If payment is made by check and a check is returned for (NSF), WCCC requires the check to be replaced immediately with a cashier's check or money order. If more than one check is returned, all further payments must be made by cashier's check or money order only. A \$25 charge will be assessed to your account for checks returned for non-sufficient funds, "NSF".**

**Tuition will remain the same for all weeks of the program when WCCC is in session for three days out of the week. If Wesley is in session for only 1 or 2 days of a week, you will be charged the 2-day rate for the 2 days in session or one half of the 2-day rate for one day in session. No tuition credit will be given when Wesley Programs are closed due to closing for weather/emergency purposes.**

#### **FEDERAL IDENTIFICATION NUMBER**

**WCCC** Federal Identification Number is **36-274-7235**. This is the number needed for tax reporting purposes or to claim reimbursement for dependent care flexible spending accounts. End of the year statements, which can be used for tax purposes, are given out by request.

#### **VACATION CREDIT**

Because our program and licensing stipulations require us to engage staff based on the number of children enrolled, we cannot give tuition refunds for days when your child is absent regardless of the reason. However, **Kindergarten Enrichment Program** children may use "vacation" rates (1/2 tuition rate) for two weeks during the school year. Also, if your child becomes ill and is out of the **Kindergarten Program** for a full week you may also pay 1/2 rate and count that as one of your vacation day. To be eligible for the vacation rate, the children must be off one full week of regular attendance and the days off must be within the same week. Days/weeks may not be split up or combine with other weeks. For an illness a doctor's note will be required. These discounts do not apply to families receiving scholarship assistance. No vacation rates are available for **Before/After School** Children.

#### **WITHDRAWAL**

**WCCC** requires one month's written notice to withdrawal from the program to utilize your tuition deposit paid upon admission of the program. If a one-month's notice is not given, your deposit is forfeited and may not be used towards your balance, other children, future charges, or future programs.

## ADDITIONAL FEES

### **DAYS OFF PROGRAM KINDERGARTEN ENRICHMENT PROGRAM**

Wesley offers our kindergarten families a Day Off Camp Program for all children on days when District #34 Schools are not in session including winter and spring break. Kindergartners participate in a variety of interesting and challenging activities. Exciting fun-filled fieldtrips may also be scheduled. This program is located at Wesley's mainsite; 727 Harlem Avenue in Glenview. The cost for this day is included in your regular tuition fee for Full Time Wesley Kindergartners. Full-time children are considered those children who are scheduled to attend Wesley 6 or more hours per day M-F. Children NOT scheduled for full time but are regularly scheduled for 6 or more hours per day will pay an additional fee of \$30 if you attend a "Dayz off Camp" on your non-scheduled day. Children NOT scheduled for full time and are regularly scheduled for less than 6 hours per day will pay an additional fee of \$20 per day if you attend a "Dayz off Camp" on a regularly scheduled day or \$30 if you attend a "Dayz off Camp" on a non-scheduled day. If not attending the Day Off Program, your normal weekly tuition applies, and no credit for the unused day will be issued.

### **DAYS OFF PROGRAM GRADEBEFORE/AFTER SCHOOL PROGRAM**

Grades 1- 5: \$68.00 per day. Pre-registration is required.

#### **Late Pick Up Fee**

There is a \$15 charge per fifteen-minute interval for late arriving parents. Three late pick-ups may result in dismissal.

#### **2<sup>nd</sup> Child Rate**

The first child is the youngest child; the second child is the older child and receives a 10% discount as indicated.



**2018-2019 Wesley Kindergarten Enrichment Pre-Registration Form**

**NEW FAMILIES REGISTRATION BEGINS FEBRUARY 15, 2018.**

*NEW FAMILIES FORMS AND PAYMENT RECEIVED BEFORE FEBRUARY 15 WILL BE RETURNED*

For Office: Date &  
Time Received  
at Wesley  
Date: \_\_\_\_\_  
Time: \_\_\_\_\_

To register for the Wesley Kindergarten Program, complete the pre-registration form and return it with a registration fee of \$75 AND a deposit equal to one week's tuition made payable to Wesley Child Care Center. To pay by credit card, come to the office OR pay on-line on our website at [www.wesleyccc.com](http://www.wesleyccc.com) and submit your receipt with your registration form.

**REGISTRATION FORM, REGISTRATION FEE, AND DEPOSIT PAYMENT MUST BE TURNED IN TOGETHER**

**Please submit Registration forms and fees to:**

**Wesley Child Care Center, Attn: JENNIFER QUINTAS-KDG 727 Harlem Avenue, Glenview, IL 60025**

**CHECK ONE:**  I am a current Wesley Preschooler  I am a current Wesley family but not in Wesley Preschool

I am a returning Wesley family but not a current Wesley family  I will be a new Wesley Family

**\*\*\*PLEASE FILL OUT ALL SECTIONS COMPLETELY\*\*\***

**CHILD'S NAME (First)** \_\_\_\_\_ **(Last)** \_\_\_\_\_

**Birth Date** \_\_\_\_\_

**Male or Female**

**Parent #1 Name** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_ **Work Phone** \_\_\_\_\_

**Parent #2 Name** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_ **Work Phone** \_\_\_\_\_

**My child will be enrolled in District #34 at: (circle one) Henking Lyon Westbrook**

**Select one:**  A.M. DIST #34 Kindergarten  P.M. DIST. #34 Kindergarten

UNKNOWN AT THIS TIME (if unknown, please call as soon as you know)

*YOU WILL BE PLACED IN THE WESLEY KDG SECTION ACCORDING TO THE DISTRICT'S SCHOOL ORIGINAL PLACEMENT.*

**Enrollment Options**

**Select one:**  5 days/week,  4 days/week,  3 days/week,  2 days/week

**Circle the days you want to register for:** Monday Tuesday Wednesday Thursday Friday

**Wesley Schedule Options: (Circle one)** – If unknown of AM or PM placement, circle your AM & PM choice

(See attached schedule options and tuition fees)

**A 11:30-6** (option for AM district kdg)

**E 8:45-12:45** (option for PM district kdg)

**B 6:45-8:55 & 11:30-6** (option for AM district kdg)

**F 6:45-8:45 & 8:45-12:45** (option for PM district kdg)

**C 8:45-12:45 & 3:30-6** (option for PM district kdg)

**H 11:30-3:30** (option for AM district kdg)

**D 6:45-8:45, 8:45-12:45, & 3:30-6** (option for PM district kdg)

**I 6:45-8:55 & 11:30-3:30** (option for AM district kdg)

**Deposit & Registration Fee Enclosed:**

**Weekly Tuition Fee \$** \_\_\_\_\_ **(See enclosed tuition fees) + Reg. Fee \$75.00 = \$** \_\_\_\_\_

*Please submit this form with the non-refundable registration fee & a deposit equal to one week's tuition, which will be applied to the last week of Wesley KDG. To pay by credit card, come to the Wesley office to pay OR you may pay on-line on our website and submit your receipt with your Pre-Registration Form.*

I understand the enrollment for this program is based on first come, first served, with a limited enrollment. I am aware that District 34 determines my child's A.M. or P.M. section. You will be placed in the Wesley KDG section according to the school district's original placement of your child. Deposits are refundable until May 1, 2018. Once starting the program, if I wish to withdrawal, a one-month notice is required. If a one-month's notice is not given, my deposit is forfeited and may not be used towards my outstanding balance, other children, or future charges.

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**\*\*\*ALL FAMILIES WILL RECEIVE A LETTER OF ENROLLMENT STATUS UPON RECEIPT OF THE PRE-REGISTRATION FORM.\*\*\***

**ACCEPTANCE OF ENROLLMENT OR WAITLIST STATUS MAY NOT BE GIVEN UNTIL AFTER ALL DISTRICT SCHOOLS DETERMINE AM & PM PLACEMENT.** Please note: Those who are not accepted will be notified and will receive a complete refund.