

To secure your spot, submit this pre-registration form (for all families) and the payment authorization form (for families who do not have auto pay set up).



OFFICE USE: Date received \_\_\_\_\_  
 \_\_\_\_\_ Completed Auto Payment Form  
 \_\_\_\_\_ Charged account \_\_\_\_\_ Set up account  
 Confirmation sent \_\_\_\_\_

**2024-2025 WESLEY BEFORE AND AFTER SCHOOL PROGRAM PRE-REGISTRATION FORM**

**PLEASE COMPLETE ALL SECTIONS**

Parent/s First and Last Name \_\_\_\_\_  
 Parent Cell \_\_\_\_\_ Parent Email \_\_\_\_\_  
 Student/s Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**Child #1 First & Last Name** \_\_\_\_\_  
 School \_\_\_\_\_ Grade for 2024-2025 \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Check the program/s and the days of the week attendance. The days must be consistent each week.**

Before School - Days Attending: →  M  T  W  TH  F  Drop-in occasional need  
 K-2 Options: M, T, W, Th, F M, T, Th, Fri – Not Wednesdays  
 Grades 3-5 Options: WED Late Start Only

After School - Days Attending: →  M  T  W  TH  F  Attending intermediate care only 2:40 – 3:25 pm  
 K-5 Options: M, T, W, Th, F

**Child #2 First & Last Name** \_\_\_\_\_  
 School \_\_\_\_\_ Grade for 2024-2025 \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Check the program/s and the days of the week attendance. The days must be consistent each week.**

Before School - Days Attending: →  M  T  W  TH  F  Drop-in occasional need  
 K-2 Options: M, T, W, Th, F M, T, Th, Fri – Not Wednesdays  
 Grades 3-5 Options: WED Late Start Only

After School - Days Attending: →  M  T  W  TH  F  Attending intermediate care only 2:40 – 3:25 pm  
 K-5 Options: M, T, W, Th, F

Monthly tuition is charged August (Aug 2024 & June 2025 combined) – May. Payments will be processed on the 15th of the month. Due to the complexity of the program, you will be charged for each month, as listed on the fees schedule, whether in attendance or not. If you wish to withdraw from the program, a one-months' notice is required. If a one-months' notice is not given, you will be responsible for paying your last full month's tuition and tuition will not be prorated. The registration form (FOR ALL FAMILIES) and payment authorization form (FOR FAMILIES WHO DO NOT HAVE AUTO PAY SET UP) must be submitted to secure your spot. **Forms may be emailed to [jquintas@wesleyccc.com](mailto:jquintas@wesleyccc.com) or dropped off at the Wesley office at 727 Harlem Ave., Glenview.**

Your account will be charged the non-refundable \$75 per child registration fee upon submission of your registration form. There are no reductions in fees in the event of emergency closings.  
 By signing, I understand and agree to the above - Parent Signature \_\_\_\_\_

**For current families who have Auto Pay set up:** Please use my auto pay information that I have on file with Wesley to charge \$75 registration fee per child. I also authorize Wesley to charge my account the monthly tuition on the 15<sup>th</sup> of the month. Parent Signature \_\_\_\_\_  
 (Current families set up for auto pay do not need to complete payment authorization form.)

**PRIORITY REGISTRATION BEGINS MARCH 7**  
 PRIORITY REGISTRATION = Current families of Wesley's School Age Before/After or Preschool Programs as of March 7.  
**Enrollment is not guaranteed, space is limited.**

**REGISTRATION FOR NEW AND NON-CURRENT FAMILIES BEGINS APRIL 4**  
**Enrollment is not guaranteed, space is limited.**

**REGISTRATION FOR CURRENT AND NEW KDG - 2<sup>ND</sup> GRADE CHILDREN NEEDING ONLY: Before School Drop-in BEGINS MAY 1**